

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A REGULAR BOARD MEETING
Tuesday, February 1, 2005 – 6:30 p.m.
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gil Albiani, Gerald Derr, Doug McElroy, Elliot Mulberg, and Elaine Wright.

General Manager Donna Hansen, Fire Marshal Steve Foster, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President Mulberg called the meeting to order at 6:30 p.m.
2. Training Chief Mike Ridley led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. General Manager Hansen introduced Torrey Johnson, CSD's new Public Information Officer.
2. Fire Marshal Steve Foster introduced Jennifer Rubin, Public Education Officer for the Elk Grove CSD Fire Department; the badge pinning ceremony was performed by Ms. Rubin's mother, Rita.
3. President Mulberg, along with General Manager Hansen recognized 36 full-time employees for their years of service with the Elk Grove Community Services District.

C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS

1. General Manager Donna Hansen indicated she had nothing to report.
2. Administrative Services Department – Jeff Ramos reported the PIO recruitment process was completed with the hiring of Torrey Johnson, introduced earlier tonight; Dan Kunz continues oversight of the Station 72 construction, Station 74 renovation, and the Rec Center restroom remodel; 142 1099's and over 500 W2's were issued for 2004; the annual State Controller's Report was completed and mailed to the State; staff met with County Real Estate regarding a new lease for property surrounding the CSD Administration building; the item will be forwarded to the Board for consideration after final review by Legal Counsel; staff is exploring options in placing SureWest equipment underground at two sites of interest to them; CSD co-hosted the Northern California Special District Insurance Authority Board meeting, where Donna Hansen was introduced. Finally, staff is working on completing the mid-year budget review, as well as updates to the Master Plan.
3. Parks & Recreation Department – David Wigginton stated 15 gymnastics classes for children ages 2-11 began in January; a personalized training class titled "Worland's Muscle is Hungry!" sold out; 146 participants requested financial assistance through Operation Clyde; the aquatics program is continuing to grow, with a high demand for the water aerobic classes; and due to its popularity, a fourth Father/Daughter Dance has been scheduled.

In the Parks Division, crews completed 88 work orders, pruned 218 trees and planted 160 trees, prepped the Elk Grove Pool for opening, planted additional redwood trees and installed a new sign at the Legion Memory Grove at Elk Grove Regional Park, and planted new shrubs in the Camden area, Jones Park, along Elk Grove Boulevard at Clark Farms, and on Bruceville Road at Beaver Falls Road.

In the Design and Construction Division, 10 plan reviews were completed in January; the bid package for the Elk Grove Park restroom and road project is being finalized; bid openings for the Jennie McConnell tennis courts is scheduled for February 3.

The Administrative Division reviewed 11 development projects and is preparing equipment exhibits for public workshops in the selection of playground equipment for future parks. By way of general information, total monthly class participation for January was at 13,133, with 161 volunteers contributing 1,107 hours of service.

4. Fire Department – Fire Marshal Steve Foster reported within the Administration Division, Jennifer Rubin was hired on as Public Education Officer; the mid-year budget report was completed; a week long workshop was held addressing needs in the next five years for the Department; entered land purchase negotiations for Station 77 in Laguna Ridge and Station 78, near the proposed Mall; met with M&H Partners to discuss the Mall and its impacts on the Department; worked with the District's Lobbyist on two projects for federal funding; and installed new phone systems at the Administrative office and at Station 72.

In the Operations/Training Division, Training Chief Mike Ridley announced his retirement effective the end of April 2005; conducted final inspections on Pierce fire apparatus with Board members in attendance; conducted 12-lead defibrillator training; and indoctrinated new recruits onto the line.

Under Public Education/Public Relations, crews conducted five fire station tours and two school visits in January; visited the Elitha Donner Elementary Health and Safety Fair; hosted dinners for four guests auctioned off for charity; inspected 20 car seats; attended the grand opening of Red Robin Burgers; assisted in the set up and take down at Project Ride's Crab Feed event; and provided a Fite Elementary student a ride to school on a fire engine.

The Fire Prevention Division reviewed 124 plans last month; all fire department tactical response map books were upgraded to full color and distributed to the Fire Department and to mutual aid areas; night training was conducted for all armed staff; calls for the month January totaled 592 calls, including 68 fires and 441 medical aids.

D. COMMUNICATIONS FROM THE PUBLIC

1. Sherri Orland, President of the Central Valley Rails to Trails Foundation, asked the Board for a Resolution of Support in their efforts to acquire the Central California Traction Corridor.

E. CONSENT CALENDAR

1. The Board approved the January 18, 2005 minutes of a regular Board meeting, with a change to reflect Director Gil Albani was in attendance at the meeting, not Director Pat Perez. Wright-McElroy, unanimous.
2. The Board approved Resolution No. 2005-03, designating the General Manager and the Fire Chief as "authorized signatures" for all Homeland Security Grant documents. Wright-McElroy, unanimous.

3. The recruitment and hiring of a Facilities Superintendent was continued to a future meeting, pending additional information from staff. McElroy-Wright, Mulberg – yes; Albiani, Derr – no.
4. The Board approved the lease/purchase of a large mower, gator, 60" trim mower, and 72" front loader for the District's tractor with Municipal Services Group for \$72,525; and authorized the General Manager to execute all necessary documents. Wright-McElroy, unanimous.

F. ADVERTISED PUBLIC HEARINGS

1. None

G. PUBLIC HEARINGS

1. None

H. STAFF REPORTS

1. The Board approved Resolution No. 2005-04, Appropriating \$271,900 within the Parks Department budget, Index 9340, Account No. 4202, Improvement Other Than Buildings and offsetting revenue in Account No. 9532, Aid from County Funds; and approved a reimbursement to Reynen and Bardis Communities for street frontage improvements at park sites #12 and 15 in East Franklin for a total of \$271,900. Derr-McElroy, unanimous.
2. The Board approved in concept Cal Ripken Youth Baseball Organization's request to construct three combination scorekeepers' booths and storage areas at Rau Park. McElroy-Wright, unanimous.
3. The Board received a status report of the CSD Fire Department's Community Emergency Response Team (CERT) from Battalion Chief Rick Holmes.

I. BOARD OF DIRECTORS BUSINESS

1. None

J. COMMUNICATIONS FROM THE PUBLIC

1. None

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. None

L. ADJOURNMENT TO EXECUTIVE SESSION

1. None

M. EXECUTIVE SESSION

1. None

O. ADJOURNMENT

With no further business, President Mulberg adjourned the regular Board meeting at 7:33 p.m.

Respectfully submitted,

Donna L. Hansen
Secretary of the Board